

---

CHIEF OFFICER EMPLOYMENT PANEL  
MINUTES OF THE MEETING HELD ON 3 JULY 2015

---

Present: Councillors Letts (Chair), Fitzhenry, Jeffery, Moulton, Payne and White

1. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Panel noted the resignation of Councillors Hannides and Rayment and the appointment of Councillors Jeffery and White in place thereof in accordance with the provisions of Council Procedure Rule 4.3.

2. **ELECTION OF VICE-CHAIR**

RESOLVED that the election of a Vice-Chair for the Municipal Year 2015/16 be deferred.

3. **MINUTES OF THE PREVIOUS MEETINGS (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the Chief Officer Employment Panel meeting held on 24th March, 2015 be approved and signed as a correct record.

4. **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of the following matter.

The report is not for publication by virtue of categories 1, 2 and 3 of paragraph 10.4 of the Access to Information Procedure Rules as contained in the Council's Constitution.

5. **APPOINTMENT OF SERVICE DIRECTOR CHILDREN AND FAMILIES**

The Panel considered the report of the Head of Strategic HR regarding the appointment of Service Director, Children and Families.

RESOLVED that Kim Drake be appointed to the position of Service Director, Children and Families.